



Think, Believe, Achieve

Charging and Remissions Policy

ADDITIONAL ACTIVITIES ORGANISED FOR PUPILS CHARGES AND REMISSIONS

A. INTRODUCTION

1. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupils' personal and social education.
2. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

B. CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

3. Activities outside school hours

The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours: (Football matches, theatre visits, discos etc).

4. Instrumental Music Tuition

The cost to the pupil for providing the individual instrumental tuition, should the school organise any in the future:

Resources are delegated to the Governing Body by the Local Authority for instrumental tuition. The Governing Body has the right to make a charge to parents for all or part of the cost of providing such tuition. Charges will not exceed the cost to the school of such tuition. Charges will not be made in the following circumstances:

- where a pupil is in receipt of (or registered for) free school meals the nationally agreed criteria for which the family is in receipt of:

- Income Support; or
 - Income-based Jobseekers Allowance; or
 - Child Tax Credit, with no Working Tax Credit, at an annual income not exceeding the first threshold level or
 - Supported by the national Asylum Support Service (NASS)
- where a pupil's family is in receipt of "Incapacity Benefit" or "Widowed Parent's Allowance"
 - other exceptional circumstances not falling within the criteria listed above.

Current legislation allows pupils to be charged for instrumental music tuition so long as a teaching group does not exceed 4 pupils. A charge may not be levied where the tuition is provided as part of a recognised external examination course within the school's curriculum.

The decision about charges for instrumental music tuition will be reviewed annually and parents informed.

5. Materials, Instruments etc

The cost of purchase or hire of instruments, materials, equipment or clothing (or the provision of them by parents) for the following activities:

The Governing Body may charge for materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

6. General

- i) The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.
- ii) Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

C. REMISSIONS

7. Where the parents of a pupil are in receipt of:

- Income Support; or
- Income-based Jobseekers Allowance; or
- Child Tax Credit, with no Working Tax Credit, at an annual income not exceeding the first threshold level or
- Supported by the national Asylum Support Service (NASS)

the Governing Body will remit in full the cost of board and lodgings for any residential activity that it organises for the pupil if the activity is deemed to

take place within the school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum.

In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the discretion of the Headteacher with consideration and in consultation with Chairman of Governors.

Date September 2016

Signed by Chair of Governors

Review date: September 2017